



JING JING INTERNATIONAL PLAYGROUP

SHOP NO. 47-54, G/F CHI LOK FA YUEN, 18 TSING HOI CIRCUIT, TUEN MUN, N.T., HONG KONG
TELEPHONE: 2404 5266 WEB: www.jingjing.edu.hk

PLAYGROUP for ages 12 months – 3 years old

Name		Date of Birth	Place of Birth	Birth Certificate Number
Gender			Nationality	
Home Address				
Intended Start Date	Language(s) used with your child:	HK\$300 for 75minutes per lesson		
		Day	Time	Choose session
Age at Start Date		Monday	9.00 – 10.15	
___ years ___ months		Tuesday	9.00 – 10.15	
		Wednesday	9.00 10.15	
		Thursday	3.45 – 5.00	
		Friday	9.00 – 10.15	
<u>Guardian 1</u> Name :				
Occupation & Location of work place:				
Email	<input type="text"/>			Contact number:
<u>Guardian 2</u> Name :				
Occupation & Location of work place:				
Email	<input type="text"/>			Contact Number :
<u>Carer/Helper/Adult guardian</u> to accompany your child to playgroup				
Name :				
Contact Number :				
Please list all Creche/Extra Curriculum classes your child has attended				
Please state clearly if your child has special/medical needs, including allergies.				
Name of Guardian		Guardian's Signature		
Relationship of Applicant with Child				
Date of Application		How did you hear about us?		



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Jing Jing International Playgroup Rules and Regulations

All rules and regulations at Jing Jing are for your child's benefit and consideration. If your helper or relative will be accompanying your child for the Playgroup, please inform her/him clearly on the regulations.

Arrival time and Absence

Please ensure that your child arrives at Jing Jing within the first fifteen minutes of the class. We politely request that you phone or email us if your child will not be attending the class.

Mobile Phones

The use of mobile phones is prohibited throughout the class.

Languages

Our Playgroup classes are all conducted in English. We request that you converse in English during your child's play group session.

Adult and Child ratio

We only accept one adult to attend the class with your child.

Participating in activities

We request all adults to join in all activities and follow all instructions from the class teacher.

Discipline

We do not accept any physical discipline by parents or helpers during class. If you wish to seek advice on assertive discipline methods please do not hesitate to ask your class teacher.

Typhoon and Rainstorm Warnings

Please observe the weather conditions before leaving home.

We do not operate during the following weather conditions, and there will be no make-up lesson:

- Typhoon: No. 3 and or above
- Rainstorm warnings: Red and Black

If any of the above is hoisted only during class, you will be required to take your child home immediately, and there will be no make-up lesson.

Changing Classes

If you wish to change your child's allocated class time, one full calendar months' notice must be given.

Absence

Please give 48 hours' notice if you are unable to attend lesson, if not there will be no refund or make-up lesson. If the notice is given, the fees will not be refunded but will be brought forward to the next lesson.

Deposit

One full month's advanced notice must be given for the full deposit refund of HK\$1500.

Consent and Acceptance

- I certify that the information provided above is true and correct.
- I understand and accept all rules and regulations of the Jing Jing International Playgroup.
- I agree that in the event of a medical need, the adult guardian with my child will decide where my child will be taken to. The school is not required to assist in any way.
- I consent to the usage of my child's images in participation of the Jing Jing International Playgroup activities, on the school's website and in school-related materials.

Signature of Parent/Guardian

Name in full

Date